



PUBLIC NOTICE —
CHARGES FOR DATA PROCESSING ORDERS
for information call Sherrie Williams at (772) 462-5633

DATA SERVICES AVAILABLE:

- Lists: \$.15 per page + \$10 processing fee**
List includes: voter name, residence, and mailing address
Available in: Precinct, Alphabetical, Straight Alphabetical, Walking (Street), or Household Order
- Labels: \$.30 per sheet + \$10 processing fee**
Includes: voter or household name and mailing address labels (Avery 5161. 1" x 4", 2 across)
Available in: Precinct, Alphabetical, Straight Alphabetical, Street, or Household Order

When ordering a Text File, please be sure to have someone who is familiar with converting the raw data into an Excel or Access Database. The Supervisor of Elections Office **does not offer** any customized programming or data manipulation. Data is to be manipulated by the candidate or someone on their data service team.

ORDERS:

Placement of Orders: Orders may be placed either in person, writing, fax, or email by those authorized on behalf of the candidate. Orders not approved by a proper authority will not be processed. The Data Center will make a best effort attempt to notify the requestor should a request be denied.

Orders are processed on a first come, first served basis with a standard response time of three to five business days, depending upon workload.

Payment: All orders are to be paid for in full at the time of order pickup. Method of payment for **candidates must be made by campaign check. Cash will not be accepted for any order.** Any bills left unpaid, or checks returned due to insufficient funds, will be submitted to the County Attorney for collection.